

# **Report of the Chair of the Children's Services Overview and Scrutiny Committee to the meeting of the Committee to be held on Wednesday 11 April 2018**

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**AO**

**Subject:**

**Resolution Tracking 2017-18**

**Summary statement:**

This report details the progress made against the resolutions passed by the Children's Services Overview & Scrutiny Committee during the 2017-18 municipal year.

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**Portfolio:**

**Employment, Education and Skills  
Health and Wellbeing**

**Overview & Scrutiny Area:**

**Children's Services**

## **1. SUMMARY**

This report details the progress made against the resolutions passed by the Children's Services Overview & Scrutiny Committee during the 2017-18 municipal year.

## **2. BACKGROUND**

At the Overview and Scrutiny Chairs and Deputies meeting held on 17 October 2013, members agreed that a report on Resolution Tracking should be placed on the Work Programme for each Committee at least once a year.

The Overview and Scrutiny team use a database to plan, report and track the work schedules for each committee.

The most commonly used aspect of the database is the 'work programme' which records information such as meeting dates, agenda item, item description and report author.

This work programme report is a standing item on the agendas of this Committee and is also used for information at briefings and departmental Management Team meetings.

## **3. REPORT ISSUES**

Tracking resolutions made by the Committee helps monitor the effectiveness of the Overview and Scrutiny function and improves forward planning. It also allows better feedback to Committee members, the Executive and Council Leadership.

The database can be a powerful planning and tracking tool, as tracking the pathway of recommendations will help the Committee determine whether or not they are adding value to key decisions, bringing about positive change and impacting on service delivery.

Details of the recommendations and progress against them can be found at Appendix 1. Please note that where the outcome refers to "No further action required by the Committee", this could indicate that the resolution was thanking officers for their attendance or reports or that officers have taken the comments of the Committee on board and are progressing them.

## **4. FINANCIAL & RESOURCE APPRAISAL**

None

## **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

None

**6. LEGAL APPRAISAL**

None

**7. NOT FOR PUBLICATION DOCUMENTS**

None

**8. RECOMMENDATIONS**

That the Committee comments on areas where resolutions do not appear to have been acted upon or feel insufficient progress has been made.

**9. APPENDICES**

Appendix 1 – Children’s Services O&S Committee Resolution Tracking report 2017-18